



**People Serving
People**

Snack Pack Volunteer Guide

Thank you for your interest in supporting People Serving People and joining us in our vision of ensuring every family has what they need. This guide will provide you with a list of materials and instructions to make your off-site volunteer activity a success.

Questions? Please contact us at volunteering@peopleservingpeople.org.

Project Overview

Your snack packs have a variety of uses throughout our downtown shelter. We regularly distribute them to children who participate in our K-12 Afterschool Program, which is open to children in kindergarten through 6th grade on weekday afternoons. In addition, our culinary team adds these snack packs to cold meals for families that have signed up to receive them during their stay with us.

You Will Need (1 Per Pack):

- Paper Lunch or Gallon Ziploc Bag
- [Juice Box](#)
- [Granola Bar](#)
- [GoGo Squeeze Applesauce](#)
- [Chip/Cookie](#)
- [Popcorn](#)



*****Note:** The snack items hyperlinked above are based on the direct asks of children and our staff. However, we welcome you to purchase different brands as part of your service project. Please stick to nonperishable items and avoid potential allergens including peanut and dairy products.

Step #1: Volunteer Activity Setup

To ensure a smooth flow of your activity, we recommend your team dedicate extra time beforehand to set-up the event. Below you will find a recommended layout that typically works best for volunteer groups.

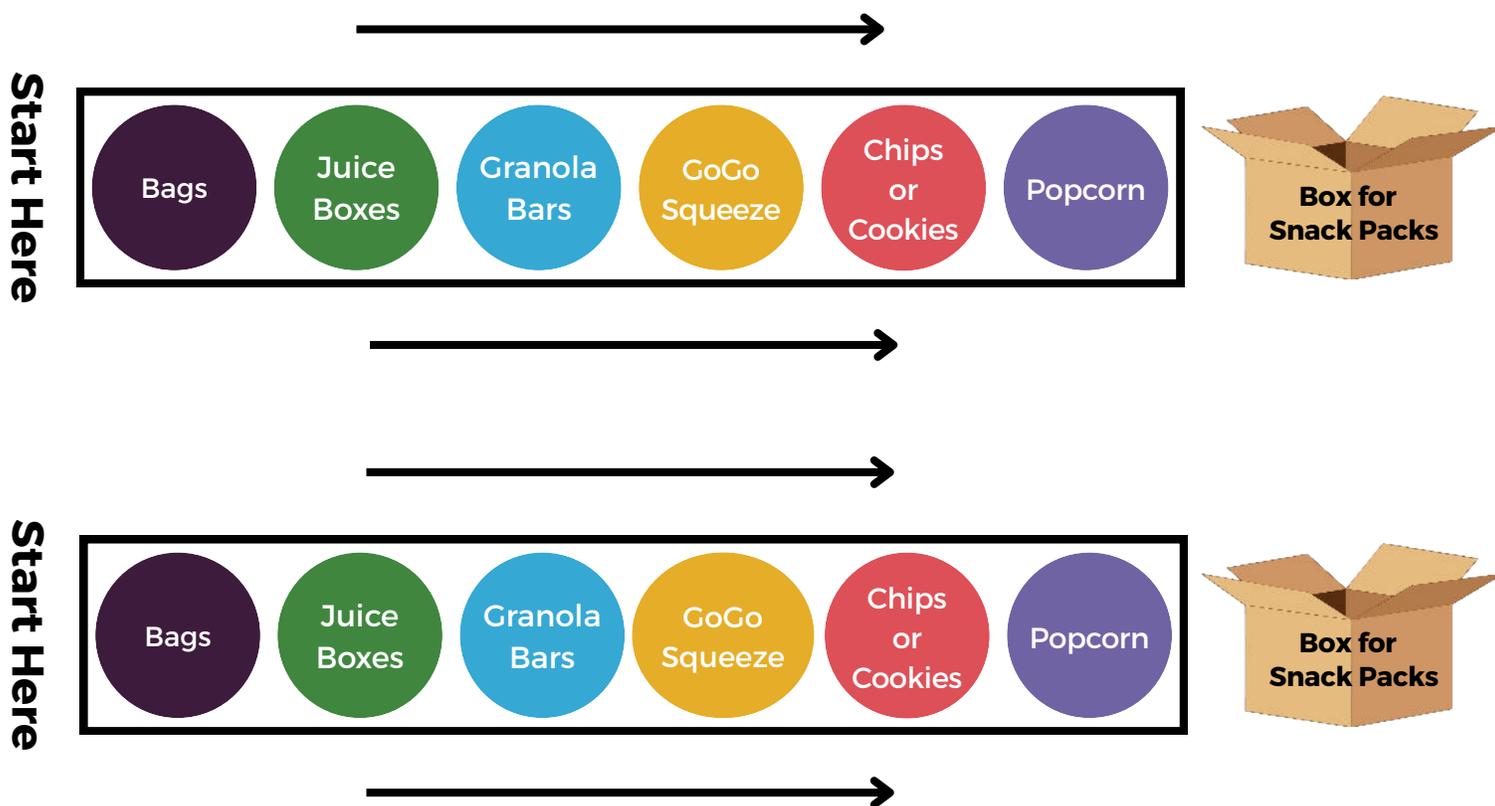
Depending on the scale of your engagement and the total quantity of snack packs you will be assembling, we recommend setting up several 12 ft. tables for volunteers to smoothly create snack packs in an assembly-line fashion.

Step #2: Starting the Event

Before your team of volunteers begin, have a leader in your group share more about how the snack packs are utilized in People Serving People's programming.

Take some time to provide your volunteer group with instructions on how the activity is designed to flow. Please remind volunteers to make sure their bags are sealed tightly before placing them in completed box.

Your team can choose to either station themselves alongside the tables and pass the bag down the assembly line, or, volunteers can walk down the line to fill their bag before placing it in the completed box.



Step #3: Post Event

If you purchased an odd quantity of snack items for your volunteer project, People Serving People will gladly accept outlier snacks not placed inside of a snack pack.

Once you're ready to schedule a delivery with our staff, please complete our **In-kind Donation Form** to let us know your preferred drop-off dates/times. This also enables us to manage our inventory and to provide our donors with a tax donation receipt if requested.

Our team will follow up to confirm a delivery to **614 S 3rd St, Minneapolis, MN 55415** and will provide more information on what to expect upon arrival.

People Serving People would love to view and share pictures from your event. Please feel free to send photos to us!



Thank you for helping us fulfill our vision of ensuring every family has what they need.

Please reach out to volunteering@peopleservingpeople.org with any questions or concerns.